



Position Description

Job title: Project Director, Rwanda Mentorship Community of Practice (MCOP)

Location: Rwanda – Kigali

About FHI 360:

FHI 360 is a nonprofit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes experts in Health, Education, Nutrition, Environment, Economic Development, Civil Society, Gender, Youth, Research and Technology – creating a unique mix of capabilities to address today's interrelated development challenges. FHI 360 serves more than 60 countries, all 50 U.S. states and all U.S. territories. We are currently seeking qualified candidates for the position of **Project Director**.

Project Description:

The USAID-funded Rwanda Mentorship Community of Practice (MCOP) will scale a pilot program to equip all of Rwanda's school-based mentors with the support they need to provide effective assistance to basic education teachers. Through the cost-effective use of ICTs, MCOP will connect mentors with teaching materials, good practices, and a community of peers, strengthening not only their pedagogical and subject knowledge but also their professional identity and self-confidence. MCOP will also work with the Rwanda Education Board (REB) to expand the MCOP model to other educators and to institutionalize project activities within REB.

Job Summary/Responsibilities:

The Project Director will be responsible for the overall implementation of MCOP. S/he will ensure the high quality of all project activities; represent the project to funders, stakeholders, and beneficiaries; and direct a cohesive and productive team of technical experts. Specific duties include:

- Oversee program implementation and logistics, including the progress of program activities, adherence to contractual guidelines and FHI 360 protocols, and accuracy and timeliness of financial reporting
- Provide technical leadership, ensuring that MCOP online and mobile channels meet the needs of Rwanda's school-based mentors; that REB is a full partner in MCOP activities; and that REB becomes increasingly capable of absorbing MCOP administrative and technical responsibilities
- Promote the expansion of MCOP to all of Rwanda's school-based mentors; the expansion of the MCOP model to new educator communities within Rwanda; and the extension of the MCOP resources and services to encompass high-demand subject areas such as literacy, numeracy, and professional development



- Maintain excellent communications with USAID, with FHI 360 HQ, and within the MCOP project team, through meetings, briefings, and the publication of materials about MCOP progress, challenges, and accomplishments
- Lead and foster a dynamic, collegial, and productive team of professionals, consultants, and work staff who share the MCOP vision and whose passion for ICT and education in Rwanda inspires project partners, stakeholders, and beneficiaries

Qualifications

- Bachelor's degree in Education, Literacy Education, Education Policy, or a related field
- Minimum of 5 years working to use ICTs to improve educational outcomes
- Minimum of 5 years of progressive experience directing or providing critical support to education programs in Rwanda
- Demonstrated knowledge of Rwanda's educational systems and their challenges and opportunities for improvement
- Experience working on donor-funded programs in Rwanda
- Experience working with Rwandan government partners
- Excellent written and oral communication skills
- Fluency in English and Kinyarwanda

Interested candidates are requested to:

1. Submit their application no later than **February 2nd, 2015** at **16h30** to the address below :

FHI 360
Rwanda Country Office
Immeuble près de St Paul et Eglise Ste Famille
PO.BOX: 3149, Kigali/Rwanda

Or send it on email below:

Obonufete@fhi360.org

2. Join with the application letter, the curriculum vitae (CV), copies of certified degrees

Include contact information (telephone) and three professional referees.

Kigali, January 26th 2015


Idephonse Bikino
Project Manager, MCOP Project

