

Call for Proposals

For over 90 years, Save the Children has been making a difference in children's lives in more than 120 countries. We are the world's largest independent child rights organization, underpinned by a vision in a world in which every child attains the right to survival, protection, development and participation. Our mission is to inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.

Save the Children is an organization for talented people with different backgrounds and perspectives. We are proud that our people are representative of the children we work with and we thrive on our diversity. We are an equal opportunity organization dedicated to our core values of Accountability, Ambition, Collaboration, Creativity and Integrity. Our culture is embedded in these values, along with a strong commitment to our Child Safeguarding Protocol, ensuring that all representatives of Save the Children demonstrate the highest standards of behavior towards children both in their private and professional lives.

Save the Children Rwanda plans to conduct a midline survey for the Emergent Literacy and Maths Initiative (ELMI) project. This project aims to ensure that during the critical early years Rwandan children benefit from inclusive, effective teaching and learning opportunities that support ELM skills development at pre-primary level, and improve school readiness and long-term learning outcomes for young learners. The survey will be conducted from August 20th to September 19th 2014 in 4 Districts of Burera, Gicumbi, Rubavu and Ruhango. It is in this context that Save the Children is currently looking for 20 short-time enumerators to be hired to conduct this survey.

Title: Enumerator

The Enumerators will have the following roles and responsibilities:

- To participate in a 8 day training prior to the survey
- To conduct a field-testing exercise of the designed questionnaires and report feedback to inform design changes.
- To ensure a thorough understanding of the questionnaire.
- To gather quality data accurately and effectively.
- To explain the purpose of the survey to participants and obtain their permission prior to interviewing
- To provide a report on a daily basis.
- To ensure that the assigned number and type of interviews are completed each day.
- To do other data collection activities as guided by the supervisor

Key selection criteria

- Minimum of a 2 years university diploma in education, statistics, Social Science/Sociology, Management or similar courses.
- Excellent communication skills in Kinyarwanda.
- Prior-experience in conducting surveys with both adults and children.
- Willingness to travel independently and extensively within rural communities.
- Characteristics of being personable, detail-oriented and well-organised.
- Computer skills, including Microsoft Word and Excel.

- Experience using tablets as a means of data collection.

Interested candidates should send an application letter plus updated Curriculum Vitae in English, including 3 names of professional referees to: HR-Rwanda@savethechildren.org before **31st July, 2014**. Please mention "Enumetor" as subject of your mail.

***Note that only shortlisted candidates will be contacted.**