

**MINUTES OF THE RWANDA EDUCATION NGO COORDINATION PLATFORM (RENCP)  
MEETING HELD ON 25<sup>TH</sup> NOVEMBER 2010 HELD IN THE SNV, 3<sup>RD</sup> FLOOR BOARDROOM**

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**Presents in the meeting:**

1. Jeffery Komant (Wellspring)
2. Uwera Egidia (SNV)
3. Vicky Frant (CRS)
4. Mark Thiessen (Wellspring)
5. Savannah Keith (IEE)
6. Charlotte Philips (VSO)
7. Ruth Mbabazi (VSO)
8. David Rugaju (CONCERN)
9. Stephane Nyembo (Wellspring)
10. Sylvestre Musengimana (SNV) - Minutes
11. Uwera Esther (Save the Children)
12. Kamugisha Ange (CONCERN)
13. Ingabire Jean Claude Pacifique (FAWE Rwanda)
14. Russel Mushanga (SNV) - Chairperson
15. Ngayaboshya Silas (Handicap International)
16. Antoinette Uwimana (SNV)

**Apologies :**

MVP, PLAN Rwanda, Action Aid, A Partner in Education (APIE)

**Agenda**

- Welcome remarks
- Host organization information sharing
- Review of previous meeting and action points
- Task team reports
  - Exchange visits – Peer and beneficiary
  - Report on the PCC visit entourage (see attached draft)
  - NGO study
  - Communications and website
  - Thematic Conference: (Plan, SNV and MVP)
- Sub committee reports
  - Teacher development (IEE, Wellspring,
  - Quality implementation
  - JRES
  - Community involvement
  - Special needs - (VSO, ADRA, Handicap International)
- RENCP Plan up to December 2010
- Plan for January to December 2011
- Other announcements
- Any other business
- Date and venue of next meeting
- Closure

## Meeting Notes

Item	Description of action point	Way forward and Responsible	Timing
Welcome remarks	The SNV portfolio coordinator Antoinette Uwimana welcomed the members and assured them of SNV's to support the functioning of the platform.	SNV	
Host organization information	The Portfolio Coordinator presented on SNV's intervention in the education sector. A discussion followed during which clarifications were made by the SNV team.	All the participants	
Review of previous minutes			
Review of previous meeting and action points (See minutes sent by Ruth on 24/09/2010)	The previous minute were reviewed and approved. The issue of shared costs for the RENCP launch was raised as some members had not yet been billed	SNV will not demand payment from those who have not yet been billed	
	RENCP engagement at the JRES. Members appreciated the wide NGO involvement and noted that the issue of quality education was on the MINEDUC agenda. However, there is need for RENCP representatives to the JRES to mention that they also represent RENCP.	To be improved in the next JRES.	
	Less time to be spent in future on reviewing minutes but to go straight to action points. Task teams and working groups to be the focus of meeting.		
Task Team reports			
Peer and beneficiary exchange visits	Field visit participants shared the lessons learnt from the MVP. Computers provide good learning materials and are a good resource for quality learning. With internet connectivity, the surrounding communities also benefit.	Learning points should be better documented for sharing purposes. More exchanges to be planned	
Visit of the PCC in Zambia	The report from the Zambia visit had already been circulated but most members had not yet read it. Jeffery gave highlights. On the shared role of ZANEC in Zambia, members expressed concern at the lack of progress in establishing the REC.	Members need to read such reports and suggest use of lessons learnt. RENCP to support efforts to set up the Coalition	

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NGO Study	Savannah updated the participants on the progress of the development of the ToRs for local NGOs study. VSO would advertise for the expert Volunteer. Mineduc to be involved in the study design and monitoring process	Share TORs with Mineduc, Advertisement by SNV, put ToRs on website.	
Communications and website	New full time website administrator (Stephane Nyembo) now in place at Wellspring. He will be proactive in sourcing information from members for the website. To date some members have not provided information needed for their web slots.	Members to support the development of the website by providing updates.	
Thematic Conference	The task team was still to propose the conference theme and plan. The Chair indicated having received requests to use the funds in some 2011 planned conferences.	The team (Plan, SNV and MVP) to appraise all ideas for this exercise	
<b>RENCP Committee Reports</b>			
Teacher development	The participants agreed the existence of the sub committees on teacher development (IEE, wellspring)		
Community involvement	Parent Teacher Committee manual is being developed with Mineduc, Concern Worldwide, SNV and VVOB.	David to send current CW PTC manual to all	24 Nov
Equity and Special needs	Members are Handicap International, ADRA, VSO and FAWE		
<b>Sector level Committees and working groups</b>			
General	Where possible, there must be more than 1 rep to the working groups. Working groups should prepare reports for RENCP about their activities and meetings		
Quality implementation Working Group (QIWC)	Charlotte had circulated minutes of the 4 <sup>th</sup> meeting of the working group. NCDP and RNEC have not been participating in the working group. A concept note for a summit to be held in 2011 had been drafted and shared.	Members to comment on the concept note through VSO.	Mid Dec.
Equity and inclusion study	The consultant had prepared a report which has been shared with all members. PLAN/Action Aid /SNV were		

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	involved in the study		
Education Development Partners	SNV - Russel Mushanga reported that Mr Richard Arden, had left DfID in October to join the World Bank in Washington. His successor is Mr. Rahul Mahotra. Iris Uyttersprot, formerly of BTC, had taken over leadership of the education sector at Unicef.	Members expressed feelings of sadness on Mr Arden's departure but were happy to note that Iris had joined Unicef.	
<b>Other information sharing, announcements and closure</b>			
Information sharing and announcement	Task teams to submit 2011 plans no later than 15 <sup>th</sup> January 2010. - CONCERN will be training PTC members in Musanze. - Wellspring and IEE are organizing a workshop on teacher development	Plan for specific activities in line with the work plan of RENCP	
Any other business	Savannah will be leaving Rwanda in December 2010. The RENCP members recognized her contribution and good collaboration and wished her good success. IEE will continue to be represented in RENCP by Nathan Hamilton, who takes over IEE country leadership.	Russel to include Nathan in the RENCP e-mail listing	Immediate
Next meeting	Meeting next planned was planned for 27 January 2011 The venue will be discussed on internet	next meeting volunteers to contact Chairperson	By 15 January
Closure	Mr Mushanga thanked all present for valuable contributions and focus. The RENCP fellowship is developing as we go and there have been notable improvements in the processes. Meeting closed at 12:45		